

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON
Monday 6th September 2004 at 7.30 p.m.**

PRESENT: Cllr R Bagni (In the chair)
M Beal
R Windmill
M Heyland
L Tribbick
K Janes
D Hayes
D Marriage
D Pearson

IN ATTENDANCE: T Littley (Clerk)

ALSO PRESENT: Norman Lee, K Videtta, 2 members of the Public

APOLOGIES: County Cllr Piggott. Cllrs Heyland, Windmill and Janes for leaving early.

SPECIFIC DECLARATIONS OF INTEREST:

Page Number	Member declaring Interest	Present or Absent during discussion
987/8	Cllr Beal	Present
986	Cllr Bagni	Present
987/8	Cllr Marriage	Present

ACTION

Nature of Interest

Cllr Beal – Youth Club Treasurer
Cllr Bagni –Member of EB Tennis club.
Cllr Marriage – Secretary of Sports & Social Club.

CHAIRMANS COMMENTS:

Letter received from 1st Eaton Bray & Edlesborough Scout Group requesting assistance in their funding for repairing the scout hut. Cllr Windmill proposed a donation of £50, seconded by Cllr Marriage, unanimous.

Five Bells Pub – Petition from customers asking for the strip of land outside of the pub to be reseeded and some plants put in. G.P. Committee to look into whether land already rented.

G.P. Comm.

Letter from resident commenting on the poor state of The Rye rec.. Clerk has responded.

Cllr
Marriage
Clerk

Letter from an ex-resident concerned with the well being of trees at The Rye rec. Cllr Marriage to visit and assess trees. Clerk to respond to letter.

Letter from a resident of Edlesborough with a copy of a SID report carried out in July. 50% of cars exceeded the 30mph limit. A petition is to be set up to encourage Bucks Council to install a traffic calming initiative. Placed in circulation file.

Copy of letter received from a resident of Medley Close objecting to SBDC about the planning application for land to the rear of 23/25 Bower Lane. Clerk to respond to letter.

Clerk

Letter received from the Vicar reporting faulty street lighting. Clerk to report lamps to Beds C.C. and respond to letter.

Clerk

E-mail received from the Church regarding the yew trees in the churchyard that need attention. Cllr Marriage to attend a site visit with G. Chappell and contractor to discuss options.

Cllr
Marriage

Items placed in the circulation file – July:

- Beds Bugle.
- SBDC – Council Meeting, 20/7.
- SBDC – Planning Committee Minutes, 30/6.
- SBDC – Executive Committee Meeting, 20/7.
- SBDC – Planning Committee Meeting, 21/7.
- Beds R.C.C. – Network News.
- SBDC – Notice of Meeting, Licensing Committee, 28/7.

Items placed in the circulation file – August:

- SBDC – Notice of meeting, Standards Committee, 3/8.
- SBDC – Minutes of meeting, Executive Committee, 20/7.
- SBDC – Minutes of meeting, Council, 20/7.
- SBDC – Minutes of Licensing Committee, 28/7.
- SBDC – Notice of Meeting, Executive Committee, 17/8.
- SBDC – Information reports.
- SBDC - Minutes of Planning Committee, 21/7.
- Voluntary and Community Action South Beds.
- Beds C.C. – Household waste recycling centres.
- Beds C.C. – Dunstable Downs Gateway project.
- Beds C.C. – Tastes of Beds – Food and Crafts Edition 5.
- SBDC – Minutes of Standards Committee, 3/8.
- SBDC – Notice of Meeting, Licensing Sub Committee, 25/8.
- SBDC – Notice of Meeting, Licensing Committee, 25/8.
- SBDC – Notice of Meeting, Rural Management Committee, 25/8.
- Chiltern Woodlands Project – New of the Woods, newsletter.
- SBDC – Notice of Meeting, Planning Committee, 1/9.
- SBDC – Minutes of meeting, Executive Committee, 17/8.
- Beds Bugle.
- Local Council Review – Newspaper.
- ODPM – Consultations on draft code conduct for LG employees.

MINUTES OF THE LAST MEETING:

5/7/04 – Parish Council Meeting – These were signed as a true record of that meeting.

15/7/04 – G.P. Committee Meeting – These were signed as a true record of that meeting.

21/7/04 – P.C. Extraordinary Meeting – These were signed as a true record of that meeting.

22/7/04 – Finance Committee Meeting – These were signed as a true record of that meeting.

CLERK'S REPORT:

Clerk reported that the Annual Return has been satisfactorily completed and returned by

External Auditor.

Details received from the Beds R.C.C. advising councils that the NALC and the Beds Association together with the SLCC jointly recommend that the salary scales of all full and part-time clerks be adjusted in accordance with the new awards. Details submitted to the Finance Committee to assist in their 3 year budget.

DISTRICT & COUNTY AND OTHER REPRESENTATIVES:

Cllr Janes reported that the judge dealing with the Billington traveller site only awarded a 28 day suspended sentence. The planning appeal will not take place until November time. Agreed: Clerk to chase a response from MP Selous, with copies to Cllrs Piggott and Janes.

Clerk

MATTERS ARISING:

Notice Board – Knights Close: This has not been attended to, Clerk to chase.

Clerk

Coffee Tavern Car-park & Wall: D. Granger has informed Cllr Marriage that he had replaced shrubs, which have been destroyed again. Cllr proposed that the quote received of £162.76 + VAT for repairing the wall be accepted, seconded by Cllr Beal, unanimous.

Tree Stump – Churchyard: Stump has not been poisoned. The Church have expressed an interest in having the stump ground out and will consider paying for this to be done. Clerk to contact Norman Lee.

Clerk

St Mary’s Wall: Cllr Hayes proposed that he and a number of other Cllrs go through the calculations again relating to works completed on the wall, as Cllr Hayes is not satisfied that they are correct, no seconder, motion not carried. Cllrs Pearson and Marriage have viewed the remaining completed works and agreed to sign off.

Seating at Moor End bus shelter: Cllr Pearson to obtain timber for bench. Defer until next meeting.

Cllr Pearson

Bench Seat – School Lane Rec.: Cllr Pearson has forwarded catalogue details of suitable benches to resident.

Security – School Lane Rec.: The tennis club have agreed for the PC to install security measures using their property. Clerk to obtain quotation and signs.

Clerk

30mph Repeater Signs: No response from Cllr Piggott. Clerk to chase.

Clerk

Litter Bin donations: No response from any local businesses. G.P. Committee to agree on model and price and to inform PC of recommendation.

G.P. Comm.

Hedge Cutting: Clerk has confirmed that the maintenance of the trees in the Churchyard belongs to the PC. Clerk has written to all the residents that have overhanging hedges, some areas are in need of cutting again, Clerk to write again. Cllr Marriage to visit resident of 1 High Street. A letter received from a resident concerned with the Bower Lane/Harling Road intersection, and the overgrown hedges. Clerk to contact Peter O’Riley of Beds C.C.

Clerk
Cllr
Marriage
Clerk

REPORT FROM THE G.P. COMMITTEE MEETING – 15/7/04:

Eaton Bray Lions FC: Cllr Beal proposed that the PC give licence to the football club to use the ground as a pitch up to 40 times a year to be used for matches and training and that

<p>this agreement is renewable on an annual basis. Goalposts to be straightened and maintained, seconded by Cllr Windmill, unanimous. Clerk to write to football club.</p>	Clerk
<p><u>Eaton Bray Playgroup</u>: Agreed: Clerk to write to the playgroup to confirm that a temporary siting of a steel container may be placed within the The Rye car park, providing that a copy of their public liability insurance is forwarded to the Clerk and that sufficient protection to the car park ground is installed for the container to sit on.</p>	Clerk
<p>REPORT FROM THE FINANCE COMMITTEE MEETING – 22/7/04:</p>	
<p><u>Electricity budget</u>: Clerk to ascertain likely expenditure for electric in 2005/2206.</p>	Clerk
<p><u>Clerk's contract</u>: Cllrs to review and comment on amended clauses to contract.</p>	All Cllrs
<p><u>Employee contracts</u>: To be reviewed at the September Committee meeting. Clerk to inform Committee of hours that J. Hopwood has completed within the last year in order to award holiday pay.</p>	Clerk
<p><u>Sports & Social Club – Lease Renewal</u>: Clerk to provide Committee with updated loan figures. Final instalment to be paid by 10/6/05. The club to formerly ask the PC to renew the lease for another 20 years by 19/12/04. Clerk to write to the club informing them that the lease is due to expire and for them to review the terms of the lease. Cllr Marriage to liaise with the Committee members regarding the original terms of the land.</p>	Clerk Cllr Marriage
<p>ALCOHOL FREE ZONES:</p>	
<p>Defer until next meeting.</p>	Cllr Janes
<p>THE VILLAGE HALL:</p>	
<p>Cllr Marriage reported that the programme is under way with a completion date of 15/10/04. The playgroup has temporarily relocated to the Sports & Social Club. The procedure for releasing funds will be that once invoices are received there will be a site meeting with Cllrs and Trustees where works will be signed off, a copy of the invoice to the Clerk and a cheque raised for signing. Cllr Hayes informed the PC that confirmation from the Architect should also be in place for the release of funds. Clerk to provide Cllrs of the Working Party with a copy of the programme and tender breakdown. Cllr Marriage to issue Cllrs and Clerk with a procedure flow chart.</p>	Clerk Cllr Marriage
<p><u>Lease</u>: The Solicitors have reviewed the lease and have made their comments. They suggest that a separate letter is compiled which will stipulate that the PC must be offered the lease. This letter will be approved by the Solicitor and legalised. Norman Lee to chase the Charity Commission regarding the Scheme and to liaise with Cllr Marriage. Working Party to compile letter for approval by the PC.</p>	Working party
<p>EATON BRAY YOUTH CLUB – END OF YEAR ACCOUNTS:</p>	
<p>Cllr Beal provided Cllrs with a copy of the end of year accounts. These showed that through various donations a healthy balance has been achieved for the forthcoming year. The club are looking to provide more activities for the club which will include more trips out. Cllr Bagni proposed that the PC continue to support the club financially and to include in the 3 year forecast a budget allowance of an additional 5% for years 2006/2007 – 07/08, seconded by Cllr Marriage, unanimous.</p>	
<p>Cllr Beal reported to the PC that he has watched and been a part of this growing club and has enjoyed his 4 years working with and committing his time to the youths, but at the end</p>	

of the year Cllr Beal will be leaving. The PC thanked Cllr Beal for all his hard work, support and commitment and felt that the club will sorely miss him. Cllr Beal has kindly agreed to keep in touch with the club from time to time in order to update the PC. An advert will be placed in the Focus magazine for a new recruit. Cllr Beal to forward the Clerk with appropriate wording.

Cllr Beal
Clerk

REPORTS:

Eaton Bray Lower School: Nothing to report.

Sports & Social Club: Cllr Marriage proposed that the works to the car park be signed off and invoice paid, seconded by Cllr Hayes, unanimous. Cllr Hayes to provide Clerk with a sketch and description of quote needed for the re-cementing of bollards. Clerk to contact Radford to obtain more keys for barriers. A quote received from Radford's for the supply and fit of anti-theft bolts, not accepted. Cllr Hayes to obtain details from another source.

Cllr Hayes
Clerk

Wreaths: Jean Stanley has ordered 2 wreaths for Remembrance Day.

Mill End Area: G.P. Committee to attend a site visit of area to assess works to be done.

G.P. Comm.

Branches: Clerk to contact John Hopwood to look at removing fallen branches within School Lane rec. and Mill End path.

Clerk

Street lighting: A resident attending the meeting reported of faulty street lights along Northhall road and around Market square. Clerk to report to Beds C.C.

Clerk

NEXT AGENDA:

Bower Lane Cemetery – Look to claim back leased land. Cllr Bagni to attend site.

Cllr Bagni

BEVEC – Beds Voluntary Emergency Committee – Organisations involved with the emergency services. Talk to be given by Cllr Hayes.

PLANNING:

Applications made in July;

No objections

SB-TP-04-0825 Temporary siting of one mobile home, Lynwell, Springfield Road.

SB-TP-04-0923 Erection of two detached dwellings, land at Poplar Farm, High Street.

Objection - Overdevelopment

SB-OUT-04-0867 Erection of detached dwelling and garage (outline) Land R/O 23/25 Bower Lane.

Objection - Potential erection of building on greenbelt land.

SB-TP-04-0848 Erection of agricultural workers dwelling, Rosebury Farm, Harling Road.

Applications made in August;

No objections made

- SB-TP-04-1002 Erection of two storey rear extension, 49 Bower Lane.
- SB-TP-04-0953 Construction of cattle yard, New Cloud Farm, The Rye.
- SB-TP-04-1014 Erection of single storey side and rear extensions, Hollybrook, The Rye.
- SB-TP-04-0954 Construction of portal frame agricultural building for storage, Greenside Farm, Green Lane.
- SB-TP-04-1054 Retention of fence and trellis, Brooklands, Bottom Drive.
- SB-TP-04-1118 Two storey front extension, 17 Park Lane.

Objection – The resubmission details an oversized property for the size of plot.

- SB-TP-04-1015 Erection of one detached dwelling, Plot 5, Poplar Farm, High Street.

District Council:

No objection

- BC-CC-04-43 New visitor centre, car parking, Access, Drainage and ancillary works. Chiltern Gateway project.

District Council:

Notice of GRANT of Planning Permission:

- SB-TP-04-0825 Temporary siting of one mobile home, Lynwell, Springfield Rd.
- SB-TP-04-0800 Erection of single storey side extension, 72 High Street.
- SB-TP-04-0680 Internal alterations and refurb inc replacement windows, Village Hall.

Notice of REFUSAL of Planning Permission:

- SB-TP-04-0675 Erection of side and rear extensions, 5 Bower Lane.
- SB-TP-04-0709 Erection of first floor side, two storey and single storey rear extensions, 17 Cantilupe Close.

Application WITHDRAWN:

- SB-TP-04-0729 Erection of single storey side extension, 56 Totternhoe Road.

Beds County Council:

Notice of GRANT of Planning Permission

- BC-CM-04-16 Extension to Stanbridgford Sewage Treatment Works.

Notice of REFUSAL of Planning Permission

- BC-CM-04-13 South Beds Waste Mgmt Recycling and Processing centre – 5 year.

ACCOUNTS:

Cllr Beal proposed that the accounts for August be paid, seconded by Cllr Marriage, unanimous.

Cllr Bagni proposed that a £20k transfer be made from the deposit account to the current account, seconded by Cllr Beal, unanimous.

July Payments – As Agreed at July Meet.

PAYEE		AMOUNT	V.A.T.
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
John Hopwood	Maintenance	141.96	
Inland Revenue	PAYE	40.04	
David Granger	Ground Maintenance (May, June & July)	2238.39	333.39
T Littley	Clerk	437.79	
Mr Bailey	Skip	164.50	
Lubbock Fine	Audit	411.25	61.25
	TOTAL	£3,526.26	£394.64

INCOME

Lettings	Coffee Tavern	24.00	
EBS&SC	Loan	75.00	
Lloyds TSB	Interest	4.80	
Bank of Ireland	Interest	245.77	
Five Bells Pub	Land rental	5.00	
Public Works LB	Loan	54,975.00	
	TOTAL	£55,329.57	

BALANCES At close of business August 2004.

Lloyds TSB	£2,112.46
Bank of Ireland	£119,989.22

August Payments

Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
John Hopwood	Maintenance	92.82	
Inland Revenue	PAYE	26.18	
David Granger	Ground Maintenance	746.13	111.13
T Littley	Clerk	433.76	
Youth Club	1 st Term Cheque	1334.00	
Radford	The Rye car par	15,837.12	2,358.72

Three Valleys Water	Meads Allotments	12.56	
	The Coffee Tavern	48.60	
British Gas	Electric – Coffee Tav	124.58	.44
	TOTAL	£18,747.08	£2,470.29

INCOME

Mr Bailey	Cottage Rent	423.00
Lettings	Coffee Tavern	48.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
Mrs Harris	Burial reservations X 6	210.00
	TOTAL	£

BALANCES

Lloyds TSB	at close of business	September 2004
Bank of Ireland		
	£	
	£	

Dated this day of 2004