

**MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON**  
**Monday 5<sup>th</sup> July 2004 at 7.30 p.m.**

**PRESENT:** Cllr R Bagni (In the chair)  
M Beal  
L Tribbick  
K Janes  
D Hayes  
D Marriage  
D Pearson

**IN ATTENDANCE:** T Littley (Clerk)  
**ALSO PRESENT:** County Cllr Piggott, PC Nev. Johnson, Zulf Awan – SBDC,  
Norman Lee, Roy Simmons, 1 member of the public

**APOLOGIES:** Cllr Heyland

**SPECIFIC DECLARATIONS OF INTEREST:**

<b>Page Number</b>	<b>Member declaring Interest</b>	<b>Present or Absent during discussion</b>
980	Cllr Beal	Present
979	Cllr Bagni	Present
980	Cllr Marriage	Present
980	Cllr Hayes	Present

Nature of Interest

Cllr Beal – Youth Club Treasurer  
Cllr Bagni – Member EB Tennis club.  
Cllr Marriage – Secretary of Sports & Social Club, member of VH Committee  
Cllr Hayes – Member of VH Committee

**CHAIRMANS COMMENTS:**

Soper Signs has agreed to reface the notice board located at Knights Close.

Letter from Cllr Heyland resigning from the Finance Committee.

The Chairman allowed Mr Dave Kirkwood to approach the table;

Mr Kirkwood asked the PC whether the Eaton Bray Lions under 13's football team could regularly use Holman's field for home football matches. The PC agreed in principal to this, Mr Kirkwood to attend the G.P. Committee meeting to discuss further arrangements.

Zulf Awan – SBDC Rural Community Development Officer attended the meeting to introduce himself.

Items placed in the circulation file:

- SBDC – Minutes Licensing Sub Committee, 26/5.
- SBDC – Minutes Executive Committee, 1/6.
- SBDC – Minutes Full Council, 1/6.

**ACTION**

G.P. Comm.

- Beds C.C. – Street Scene.
- Beds C.C. – Corporate Plan 2004-2007.
- SBDC – Council meeting, 24/6.
- London Luton Airport – Proposed Western extension, response by 27/9.
- SBDC – Notice of meeting, Executive Committee, 29/6.
- SBDC – Notice of meeting, Planning Committee, 30/6.
- Beds R.C.C. – A.G.M., 14/7.
- Victim Support – Newsletter.
- Beds C.C. – Temporary road closure – Bower Lane, 17/7: 7.30a.m. – 6.00 p.m. and one day early mid August.
- Charity Commission – Newsletter.
- Clerks & Councils Direct – Newspaper.
- Local Council Review – Newspaper.

#### **MINUTES OF THE LAST MEETING:**

7/6/04 – Parish Council Meeting – Page 972 delete ‘Saturday’ add ‘Friday’, Page 972, add ‘& Finance’. Page 974 delete ‘will be looking at reviewing’ add ‘recommended that’; delete ‘to include statutory holiday pay’. These were then signed as a true record of that meeting.

17/6/04 – G.P. Committee Meeting – These were signed as a true record of that meeting.

24/6/04 – Finance Committee Meeting – These were signed as a true record of that meeting.

#### **CLERK’S REPORT:**

No Items to report.

#### **DISTRICT & COUNTY AND OTHER REPRESENTATIVES:**

Cllr Janes reported that having attended the Planning Committee meeting at SBDC to discuss the application for the windows to the village hall, the Committee agreed to the permission for brown UPVC. The Cllrs thanked Cllr Janes for his support.

Cllr Janes also reported that as District Cllr he now sits on the Planning, and Licensing Committees and Rural Management.

Further to the Billington Traveller site, MP Selous has responded confirming that he has written to the Strategic Director for Environment at Beds C.C. for his observations and will write again once he receives a reply. No response from Beds C.C. Chairman.

Cllr Piggott reported that due to planning laws Councils have no duty to provide camp sites, as well as there being no money for provision of these.

#### **P.C. Nev. Johnson**

The Cllrs thanked P.C. Johnson for his support and attendance at the summer fayre.

The Rural Community mobile police unit will be in attendance on 8/7 – 7p.m. – 9 p.m. and 10/7 – 5p.m. – 7 p.m. at Wallace Drive.

It was also reported that the Community Police Officers will be trained in using speed units.

PC Johnson agreed that the High Street should be recommended to be included in the 'No Alcohol Zone'.

Cllrs asked whether it was legal for licensed premises to have firework displays, as a pub within the village has held a couple of displays fairly late at night which has disturbed residents. Agreed: Clerk to write to landlord to ask for future consideration.

Clerk

### **MATTERS ARISING:**

Security Light: Contractor has now adjusted the light.

Leased Land – School Lane: G.P. Committee inspected the site and recommended that the lease be reassigned to the new owners.

Coffee Tavern Car-park: D. Granger to contact Cllr Marriage to arrange a site meeting to discuss replacement of shrubs.

Cllr  
Marriage

The Cottage: John Bailey has forwarded to the PC details of payment for the skip. PC to reimburse.

Tree Stump – churchyard: D. Granger to attend to this in the next couple of weeks.

Focus Magazine: The Clerk supplied the Editor of Focus magazine an edited version of the minutes which included the date of the next P.C. meeting and details of where to obtain a full set of minutes.

St Mary's Wall: Works to the wall have been finished. The Chairman asked that Cllrs Marriage and Hayes check the work, so as to sign off. Cllr Pearson to install anti-vandal screws to the gate.

Cllrs Hayes,  
Marriage,  
Pearson

Financial Regulations Model 2: Clerk issued all Cllrs with updated copy.

Cllr Pearson

Seating at Moor End bus shelter: Cllr Pearson to liaise with John Hopwood.

Bench Seat – School Lane Rec: The donator of the bench is happy to site it at School Lane Rec. Cllr Pearson to liaise with the resident regarding installation and design.

Cllr Pearson

Security – School Lane Rec: Tennis Club to respond to Clerk with member's approval.

30mph Repeater signs: Clerk to write to Cllr Piggott to ask whether he could liaise with Highways to look into providing signs.

Clerk

### **REPORT FROM THE G.P. COMMITTEE MEETING – 17/6/04:**

Litter bin: Clerk to write to local business's inviting donations.

Clerk

Playing Field Membership: Cllr Beal proposed that the recommendation not to renew be actioned, seconded by Cllr Marriage, 6 in favour, 1 against.

Alcohol Free Zones: Recommend High Street to be included. Cllr Janes to ascertain procedures, defer until September meeting.

Cllr Janes

Procedure for letter to contractors re: tenders: Clerk to issue copy to nominated Cllr, for

amendment/agreement.

The Rye Car-park: Recommended instruct Radford. Clerk has issued instruction awaiting start date.

#### **REPORT FROM THE FINANCE COMMITTEE MEETING – 24/6/04:**

Cllr Heyland has notified the Finance Committee of her resignation. Cllr Janes volunteered to sit on the Committee.

Employee contracts to be re-drafted, Clerk to contact Beds R.C.C..

Clerk

Clerk to complete Coffee Tavern trust form and annual return.

Clerk

Clerk to provide Committee with actual expenditure versus budget for first three months of 04/05 before next Committee meeting.

Clerk

Cllrs to consider likely projects during next three financial years and report back at the next PC meeting.

All Cllrs

#### **THE VILLAGE HALL:**

Cllr Marriage reported that a new re-furbishment time programme has been set up.

Norman Lee to provide Clerk with documents by Friday 9<sup>th</sup> July to be sent to Stone King, (acting Solicitors for the PC) to enable Stone King to confirm that the PC requests have been met which will allow for the lease to be signed in due course.

Clerk

Agreed: Clerk to confirm by letter to the VH Trustees that the grant will be paid.

Clerk

Cllr Beal proposed that the loan be drawn down immediately, seconded by Cllr Janes, unanimous.

The VH Trustees thanked Cllr Janes for his support in the planning application.

VH Trustees to supply the PC with a new cost analysis.

#### **REPORTS:**

Eaton Bray Lower School: No suitable candidates have been received for the replacement of Ros Jacklin. The post will be re advertised in September.

Youth Club: Attendance at the club has been lower, probably due to the Euro cup and light evenings. The club entered a float into the carnival, and the club gifted the owner of the float for his continued support. Tennis evenings are hoping to be arranged and an end of term party is being considered.

Sports & Social Club: Cllr Marriage reported of some vandalism at the back of the clubhouse, which was dealt with by PC Johnson. The bar steward has resigned, but a suitable candidate with experience within the village has been approached. Cllr Marriage to report back to the PC regarding the pitch maintenance.

Cllr  
Marriage

Hedges: Clerk to obtain a quote for strimming and light cutting of the grass and hedges around Middle Path.

Clerk

Yew Trees – Churchyard – Defer until the Autumn. Clerk to ascertain whether the trees are included in the obligation of maintenance.	Clerk
The Rye – Clerk to contact SBDC for cutting. Hedge on corner of The Rye and Totternhoe Road, clerk to write to resident.	Clerk
The Meads – Clerk to ask John Hopwood to cut back hedge at entrance.	Clerk
1 High Street- Clerk to write to resident to cut back further the hedge exposing the telegraph pole.	Clerk
The Church Allotment – Clerk to write to the Church requesting that their hedge is cut back. The PC land, Clerk to ask John Hopwood.	Clerk

**NEXT AGENDA:**

Meetings: Cllrs to suggest ways of improving the time for meetings, i.e. start earlier.

**PLANNING:**

No objections were made on the following applications;

BC-CM-04-16 – Extension to Stanbridgeford Sewage Treatment Works

SB-TP-04-0729 Erection of single storey side extension, 56 Totternhoe Road.

SB-TP-04-0709 Erection of first floor side, two storey and single storey side extension, 17 Cantilupe Close.

SB-TP-04-0800 Erection of single storey side extension (resubmission TP-03-1715), 72 High Street.

SB-LB-04-0801 Erection of single storey side extension (resubmission LB-03-1715), 72 High Street.

District Council

**Notice of Grant of Planning Permission;**

SB-TP-04-0699 Erection of single storey rear extension and detached garage, 64 The Rye.

SB-TP-04-0517 Erection of first floor rear extension, side porch and replacement double Garage, 3 Jubilee Cottages, Tring Road.

SB-TP-04- 0554 Erection of conservatory to rear, 26 High Street.

SB-TP-04-0539 Insertion of rear dormer window and alterations to roof, The Chalet, Church Lane.

SB-TP-04-0516 Erection of first floor rear extension, Church View, Church Lane.

SB-TP-04-0468 Erection of conservatory to rear, 37 Wallace Drive.

**Notice of Refusal of Planning Permission;**

SB-TP-04-0414 Erection of two storey rear extension, 1 Icknield Way Farm Cottages, Tring Road.

SB-TP-04-0655 Erection of one no. detached dwelling, Plot 5, Poplar Farm.

Cllr Marriage proposed that the accounts for June be paid, seconded by Cllr Hayes, unanimous.

Cllr Marriage proposed that the normal accounts be paid for July, due to the August meeting holiday, seconded by Cllr Hayes, 6 in favour, 1 against.

**ACCOUNTS:**

<b>PAYEE</b>		<b>AMOUNT</b>	<b>V.A.T.</b>
Mr Hodge	Windows (C.Tav)	8.00	
Mrs Hignell	Caretaker (C.Tav)	83.33	
	Materials	3.11	
John Hopwood	Maintenance	65.52	
Inland Revenue	PAYE	18.48	
David Granger	Ground Maintenance	No Invoice	
T Littley	Clerk	450.52	
Geoff Shirley	Design & Artwork (map boards)	1591.00	
Beds R.C.C.	Meeting notices	15.94	
British Gas	Gas & Electric	43.83	2.09
D Pearson	Church Gate	613.46	
	<b>TOTAL</b>	<b>£2893.19</b>	

**INCOME**

Mr Bailey	Cottage Rent	188.00
Lettings	Coffee Tavern	630.00
EBS&SC	Loan	*
Lloyds TSB	Interest	*
Bank of Ireland	Interest	*
EDF Energy	Wayleaves	16.57
	<b>TOTAL</b>	<b>£</b>

**BALANCES** At close of business July 2004.

Lloyds TSB	£
Bank of Ireland	£

Dated this                      day of                      2004