

MINUTES OF THE EATON BRAY PARISH COUNCIL MEETING HELD ON MONDAY, 7th
July 2003 at 7.30 p.m.

PRESENT: Cllr M Heyland (In the chair)
D Marriage
R Bagni
R Windmill
D Hayes
M Beal
D Pearson

IN ATTENDANCE: T Littley (Clerk)
ALSO PRESENT: Peter Rollings – Tree Warden, Norman Lee, Fran Barnes,
and 3 members of the public

APOLOGIES: County Cllr Piggott

SPECIFIC DECLARATIONS OF INTEREST:

Page Number	Member declaring Interest	Present or Absent during discussion
900	Cllr Heyland	Present
900/901	Cllr Marriage	Present
899	Cllr Bagni	Present
900/901	Cllr Windmill	Present
900	Cllr Hayes	Present
900	Cllr Beal	Present

Nature of Interest

Cllr Heyland – Trustee of Coffee Tavern
Cllr Marriage – Trustee of Coffee Tavern and Secretary of Sports & Social Club.
Cllr Bagni – Member of Village Hall Committee
Cllr Windmill – Trustee of Coffee Tavern/Friend of planning applicant
Cllr Hayes – Trustee of Coffee Tavern
Cllr Beal – Youth Club Treasurer

CHAIRMANS COMMENTS & CORRESPONDANCE:

Report from Ringmaster, an offender was disturbed trying to steal a lawnmower from a residence in High Street; the offender was described as white, male and drove off in a red van. It is recommended with the onset of summer, residents ensure they lock sheds and garages.

Eaton Bray Cricket Club – request for club notice board within village. Cllr Marriage proposed that in principle a notice board be erected, seconded by Cllr Pearson, 4 in favour, (Cllr Beal requested that it be minuted that the proposal, is in principle), 2 against, 1 abstained. The G.P. Committee to discuss at their next meeting and to report back to the P.C. at the September meeting.

E-mail from resident concerned with youths in School Lane Rec. building bonfires, drinking alcohol and creating rubbish. Clerk has E-mailed response to the resident, asking that all residents should contact the Police each time an incident occurs.

Victim Support – request for donation. Cllr Beal proposed £30, seconded by Cllr Heyland, 6 in favour, 1 against.

ACTION

G.P. Comm.

The Chairperson has received 6 letters of objection from residents of Medley Close, concerned with a planning application for land along Bower Lane. Clerk to write to SBDC (See Planning).

Updated 'How do I register and declare interests, and register gifts and hospitality?' booklet given to all Councillors.

Standards Committee – Cllr Heyland has been re-elected for a 2 year term. Training will be given to members on arbitration as minor issues will go to local council for arbitration. Cllr Heyland stated that she will be totally impartial on any future issues.

Items placed in the circulation file:

- SBDC – Notice of meeting – Planning Committee – 11/6
- SBDC – Notice of meeting – Executive Committee – 10/6
- SBDC – Draft Council Plan
- Voluntary & Community Action – Action newsletter
- Countryside Agency – Seminar on how to get a Parish Transport Grant, 10/7.
- Chiltern Woodlands Project – Newsletter
- Beds Police – Recruitment drive – 7/7. Poster put up.
- Beds C.C. –StreetScene, newsletter.
- SBDC – Notice of Meeting – Local Gov. Overview & Scrutiny Comm. 26/6
- SBDC – Council Meeting, 24/6
- SBDC – Notice of Meeting – Rural Management Comm. 25/6
- Beds R.C.C. – Network, Newspaper.
- Beds R.C.C. – Agenda for A.G.M.
- Flood Action – Newsletter.
- Defra – Quality Parish & Town Council Scheme.
- SBDC – Notice of Meeting, Licensing Comm. 1/7
- SBDC – Notice of Meeting, Planning Comm. 2/7
- SBDC – Notice of Meeting, Standards Comm. 3/7
- SBDC – Notice of Meeting, Executive, 30/6
- Local Council Review – Newspaper
- Beds County Council – follow up of decriminalised parking enforcement.
- SBDC – Council Plan – June 2003
- Charity Commission – Newsletter.
- Beds County Council – Learning Inclusion Strategy, consultation document and response form.

MINUTES OF THE LAST MEETING:

2/6/03 – Parish Council Meeting – Page 892 add 'unanimous vote', delete 'amendment', add 'proposed by Cllr Bagni, seconded by Cllr Beal'. These were then signed as a true record of that meeting.

24/6/03 – G.P. Committee Meeting – These were signed as a true record of that meeting.

INTRODUCTION OF NEW YOUTH CLUB LEADER:

Cllr Beal introduced the new Youth Club Leader – Fran Barnes. Fran will officially start with the club in the new September term but has been attending sessions getting to know the youths. Fran has had many years experience working at other clubs and with 11-19 year olds and hopes to bring some new ideas when starting her new role. The P.C. thanked her for coming along and encouraged her to approach the P.C. in future for any support needed.

CLERK'S REPORT TO INCLUDE 'BEST PRACTICE':

The Clerk had no new procedures to report.

Best Practice

Cllr Heyland referred to the 'Good Councillor Guide' concerning Best Practice issues including Parish Plans. It was agreed that the P.C. had looked a couple of years ago at the Parish Plans project, although worthwhile, it was felt that the P.C. at this time have a substantial amount of projects to complete and would not have the time to embark on Parish Plans.

Cllr Marriage proposed that the Annual Parish Meeting should be held a week before the Annual Parish Council Meeting, seconded by Cllr Beal, unanimous vote. Early advertising of the A.P.M. in Focus will allow for electors to be able to put forward agenda items.

Cllr Heyland also stated from the guide that P.C. meetings should run for a maximum of 2 hours, the chairperson would be encouraging this practice.

Matters Arising – The only matters arising will be action points.

MATTERS ARISING:

'Cashbook Clerk' Package: The Clerk has read through the information but does not feel it necessary to purchase as the system for the accounts has been set up. Clerk will confirm with the internal auditor.

Clerk

Beds R.C.C. – New Cllr Training: Clerk has E-mailed Louise Ashmore requesting feedback and any beneficial information from that course.

Clerk

Beds Police: Richard Bratton has forwarded information to the Officer that deals with Eaton Bray, no further response.

Mill End Close – Rubbish/Trees: Peter Rollings has visited the site (Ransom strip, behind the houses of Mill End Close) and felt that no immediate work is needed, but a hedgerow management scheme to be worked over 5-7 years with as little harm as possible to the local wildlife. Works needed are coppicing, thickening, replacing and laying different sections of the hedge. Peter felt that grants could be obtained and work could be undertaken by the P3 group and other local volunteers. The G.P. Committee will co-ordinate a site visit for all Cllrs to attend and to report back at the September meeting. Clerk to find out about grants.

G.P. Comm.
All Cllrs
Clerk

Roundels: Stuart Rick from BABTIE has chased the contractor, still awaiting reply. Clerk to chase.

Clerk

High Street Streetlight: The light is still not working; Clerk to contact Martin Freeman at Beds County Council.

Clerk

Councillor Vacancy: An election for the vacant position of Councillor will be held in August. Agreed: The Parish Council do not wish to proceed with polling cards, but will widely advertise the event around the village by way of posters.

Fly-tipping: A response from SBDC saying that they are currently looking to install more signs and purchase extra cameras. Current cameras are moved frequently around sites. Opening times of refuse sites are laid down by planning requirements but do open later in summer months and are only for householders.

Cemetery Hedge: Peter Rollings said that new planting and hedge maintenance would take place in the Autumn.

REPORT FROM THE G.P. COMMITTEE MEETING 24/6/03:

Disability Act 2004 – To comply with this act the P.C. must make improvements to the Coffee Tavern for disabled people, these include a ramp at the back door, specialist fixtures to the toilets, signs for car park. Agreed: The G.P. Committee to carry on working towards establishing costs for improvements and to report back to the P.C. at the next meeting.

G.P. Comm.

ALTERNATIVE USES OF MONIES REMAINING FROM THE GRIFFIN FUND TO BE USED TOWARDS THE GATEWAYS PROJECT:

The G.P. Committee agreed to 30 mph road markings, signs for the roadside, and red granite surface bands totalling around £600. Clerk to obtain firm quotations from BAPTIE group.

Clerk

This would leave around £300 from the Griffin Fund. Clerk to ascertain from the Griffin Awards whether money could be used towards the kissing gate. It was also suggested that the remaining money could be used towards an ongoing maintenance scheme. The gates are in need of repainting, and will continually need to be over the years.

Clerk

DISTRICT & COUNTY AND OTHER REPRESENTATIVES:

Neither District nor County Cllrs were present at the meeting.

The P3 Group

Clerk reported that in order for the P3 group to apply for the grant towards the new map board, a recent bank statement is needed. Clerk confirmed with the Chair that this was acceptable, and has now forwarded the May statement to Shaun Haydon.

THE VILLAGE HALL – A REPORT FROM THE WORKING PARTY:

Cllr Bagni clarified the different hall working groups and their members

The Joint Working Party – 3 Councillors, 3 Hall Trustees. There are 4 nominated members from each side with any 3 attending meetings.

Councillors – Janes, Windmill, Bagni and Hayes

Trustees – Norman Lee, Graham Chappell, Roy Simmons and Mel Grundy.

Trustees Working Party – 2 Volunteer Councillors, 4 Trustees and 1 reserve Trustee.

Volunteer Cllrs – Hayes and Janes

Trustees – Norman Lee, Colin Siddons, Mel Grundy, Graham Chappell and reserve Roy Simmons.

Cllr Hayes reported on the joint working party meeting of 26/6/03. Revised quotes have been obtained from K.Todd.

It has been suggested that clearance from the car park could be burned on site, saving cost on removal. This could coincide with November 5th and to include a fund raising evening.

Cllr Hayes stated that no time bar chart is in place and it is felt there could be a problem with timescales. This is a problem that needs to be addressed by the joint working party.

The accountability and management of accounts needs to be discussed by the J.W.Party to decide on the best course of action.

Agreed: The working group should issue as and when necessary information to the Focus

and the Leighton Buzzard Observer, any press statements should be cleared by the joint working party.

The Clerk to write to K.Todd accepting his revised quotes.

Clerk

THE COFFEE TAVERN – INFORMATION RECEIVED REGARDING TRUSTEES:

Charity Commission: Agreed: The G.P. Committee to draft a letter for the Charity Commission addressing the queries on this particular charity and property and whether it would be possible to sell. Letter to be sent with a reply received by the September meeting.

G.P. Comm.

Trustees: Information on the responsibilities of Trustees and information received from the Solicitors has been placed in the read file.

The two fire extinguishers have been serviced, although replacement extinguishers were not left. Upon the next service, temporary extinguishers must be left. New fire glasses, for the alarm have been restocked.

TRAFFIC – DISCUSSION ON EXCESSIVE TRAFFIC THROUGH THE VILLAGE:

Cllr Beal will be attending a consultation session of The Chilterns AONB Rural Transport Project on Tuesday 8th July. A discussion on the project aims in reducing negative effects of traffic on communities and countryside users. Cllr Beal to report back at the next meeting.

Cllr Beal

REPORTS:

School Lane Rec./Pathway: Following the G.P. Committee meeting, Goldway had been asked for an up to date quote, and subsequently have been awarded the contract. Start date 5th August 2003.

A resident of the School Lane area attended the meeting and the Chair allowed them to report on the problems of vandalism at the rec. and of speeding cars along School Lane. The resident produced photos taken of excessive litter, and ramps being made up on the rec. Cllrs agreed on a course of action;

Road Humps – Clerk to contact Highways and obtain costs and feasibilities on installing road humps. School Lane Residents Association to ascertain whether the residents would welcome or oppose these.

Clerk

Litter clearance – Clerk to instruct the handyman to litter pick more regularly.

Clerk

Police – It was strongly suggested that the residents continue to contact the Police whenever an incident occurs. Clerk to write to Chief Inspector Minihane informing him of the anti-social behaviour occurring.

Clerk

Ramps – David Granger to be asked to fill in the ramps and to flatten the area.

Clerk

Alcohol Free Zone – Clerk to chase SBDC for a decision.

Clerk

G.P. Committee - To mark a map of the rec. detailing where the grass is to be mown or left.

G.P. Comm.

School Lane Kissing Gates

Cllr Marriage proposed that approval be given for the additional sum of £1,500 plus VAT

for the installation of the kissing gate by Goldway, seconded by Cllr Beal, unanimous vote.

Youth Club: Nothing further to report.

Sports & Social Club: Clerk reported that no loan repayment was made for the month of June. Cllr Marriage said that repayments would commence again in September. It was queried whether the outstanding 3 repayments would be made up. Cllr Marriage to report back.

Cllr
Marriage

Cllr Marriage reported windows are being broken at the club, which would indicate that problems with youths are starting to occur at The Rye rec. Clerk whilst writing to the Police concerning School Lane rec. to include The Rye rec.

Clerk

P.A.I.N. London Luton Airport: Cllr Beal reported that the SIRAS consultation document would receive replies until the end of 2003, whereby a decision would be reached. Cllr Beal will be forwarding a letter to Focus outlining the reasons for not improving or enlarging the airport

Cllr Beal

Eaton Bray Lower School: Cllr Heyland reported that a parent governor meeting was held last week and the issue of School Lane rec. was raised. Cllr Heyland stressed again that residents must contact the police every time.

The Coffee Tavern car park: weeds are becoming overgrown once again from the cottage into the car park. Clerk to instruct the handyman to attend to.

Clerk

NEXT AGENDA:

No items were raised.

PLANNING:

No objections were raised on the following applications;

SB-TP-03-1026 Extension of lake and formation of earth screening moulds (max. 2m high), Park Farm, Northall Road.

SB-TP-03-1072 Erection of garden shed, Poplar Farm, High Street.

SB-TP-03-1038 Erection of single storey front and first floor side extension, and Detached shed/store to front, 27 High Street.

SB-TP-03-1114 Erection of first floor extension, 16 Booth Place.

SB-TP-03-1140 Erection of single storey rear extension, 10 Yew Tree Close.

Objections were raised on the following applications

The proposal is within greenbelt, overdevelopment of site, additional traffic flow would be generated.

SB-OUT-03-1116 Residential development (outline), Land adj. 23/25 Bower Lane

The proposal is within greenbelt, already sports club along The Rye and the football club is from Leighton Buzzard and would be of no benefit to the village.

SB-TP-03-1045 Change of use of part of turf field for sporting activities and construction Of car park and siting of temporary clubhouse building, land at the Rye.

District Council

The following applications were refused permission, the applicants have now appealed.

SB-TP-03-0097 Erection of conservatory, Ryecote Farm, The Rye.

SB-TP-03-0286 Erection of one detached dwelling (outline), 18 Moor End.

The following applications were refused permission:

SB-TP-03-0078 Temporary change of use of dwelling from residential to offices, 21 Moor End.

SB-TP-03-0286 Erection of one detached dwelling (outline), 18 Moor End.

SB-TP-03-0385 Loft conversion with front and rear facing dormers, 1 The Cottages, Icknield Way Farm.

The following applications were granted permission:

SB-TP-03-0301 Erection of replacement detached barn, The Old House, Totternhoe Rd.

SB-TP-03-0512 Erection of single storey side extension, 43 Church Lane.

SB-TP-03-0470 Erection of detached games room/storage area, Springfield, Springfield Rd.

SB-TP-03-0386 Erection of conservatory to rear, 30 Wallace Drive.

SB-TP-03-0391 Erection of roof extension with side and rear facing dormers, single storey side extension and rear conservatory, 361 Totternhoe Road.

SB-TP-03-0328 Erection of part two storey/part single storey rear extension and single Storey front extension, 29 The Comp.

The following applications were granted consent:

SB-TRE-03-0022 Crown reduction of one ash tree, Orchard End, Dyers Road.

SB-LB-03-0019 Erection of replacement detached barn, The Old House, 56 Totternhoe Road.

SB-LB-03-0020 Alterations to door and window in kitchen and double glazing units to all remaining windows, Ryecote Farm, The Rye.

Cllr Beal proposed that the accounts for June be paid, and the standard accounts for July including the Fire Protection Service invoice be paid, seconded by Cllr Marriage, unanimous vote.

ACCOUNTS: JULY PAYMENT

PAYEE		AMOUNT	V.A.T.
Mr Hodge	Window Cleaning	8.00	
Mrs Hignell	Caretaker	83.33	
John Hopwood	Handyman	105.74	
Inland Revenue	PAYE	31.26	
T Littley	Clerk	471.38	
David Granger	Ground Maintenance (Fence and Tree, The Rye)	415.48	61.88
David Granger	Ground Maintenance	834.25	124.25
	TOTAL	£1957.44	£186.13

INCOME

Mr Bailey	Rent	230.00	* Info not yet received, final minutes will be correct.
Coffee Tavern	Lettings	267.50	
Lloyds TSB	Interest	*	
Bank of Ireland	Interest	*	
EBS&SC	Loan	*	
EDF Energy	Wayleaves	16.52	
Age Concern	Hall Hire	12.00	
	TOTAL	£	

BALANCES Close of Business July 2003

Lloyds TSB	£*
Bank of Ireland	£*

Dated this day of 2003